

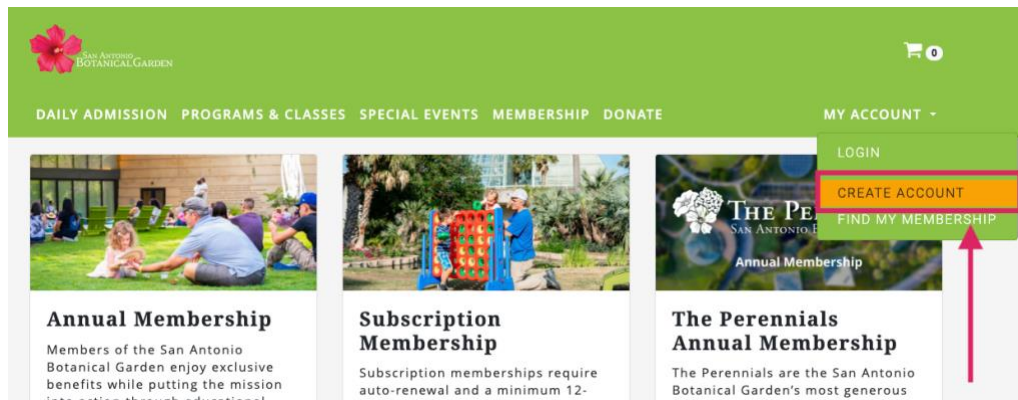


## Member Account Login Instructions

*\*Not a member? Become one today at [sabot.org/membership](https://sabot.org/membership)*

### First time logging in? Create an account.

**Step 1:** On the [SABG ticket portal page](https://sabg.ticketapp.org/portal/) (<https://sabg.ticketapp.org/portal/>), go to **MY ACCOUNT** and select **CREATE ACCOUNT** from the drop-down menu.



**Step 2:** Create your account by entering your first name, last name, email address, and phone number, and select **CONTINUE**. (\*IMPORTANT NOTE\* The email address entered must be the email associated with your membership, otherwise you will not be recognized as an active member. Not sure what email address is associated with your membership? Contact the Membership Manager at [membership@sabot.org](mailto:membership@sabot.org).)

**Create Account**

Please tell us a little about yourself so we can create your account.

First Name

Last Name

Email Address

Phone Number

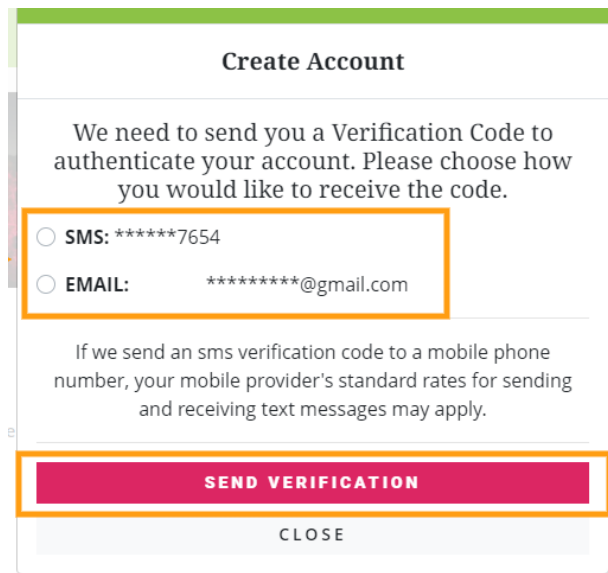
I'm not a robot

If you have an existing user account and/or Membership, we will attempt to match your information to associating records.

**CONTINUE**

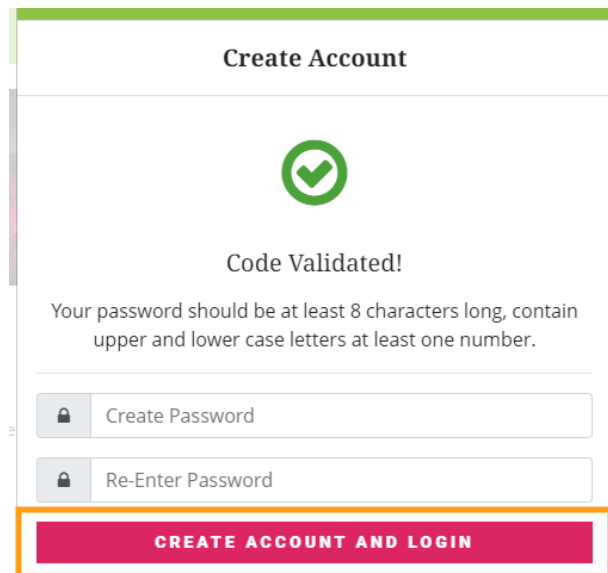
CLOSE

**Step 3:** To authenticate your account, the system will need to send you a verification code. Select to receive that code via either SMS text or email, and select **SEND VERIFICATION**. In the next window, enter the Verification Code and select **SUBMIT CODE**.



The screenshot shows a 'Create Account' dialog box. At the top, it says 'Create Account'. Below that, a message reads: 'We need to send you a Verification Code to authenticate your account. Please choose how you would like to receive the code.' There are two radio button options: 'SMS: \*\*\*\*\*7654' and 'EMAIL: \*\*\*\*\*@gmail.com'. Below these options, a note states: 'If we send an sms verification code to a mobile phone number, your mobile provider's standard rates for sending and receiving text messages may apply.' At the bottom, there are two buttons: a prominent pink 'SEND VERIFICATION' button and a grey 'CLOSE' button.

**Step 4:** Create and re-enter a password. Select **CREATE ACCOUNT AND LOGIN** to finish process and login to your account.

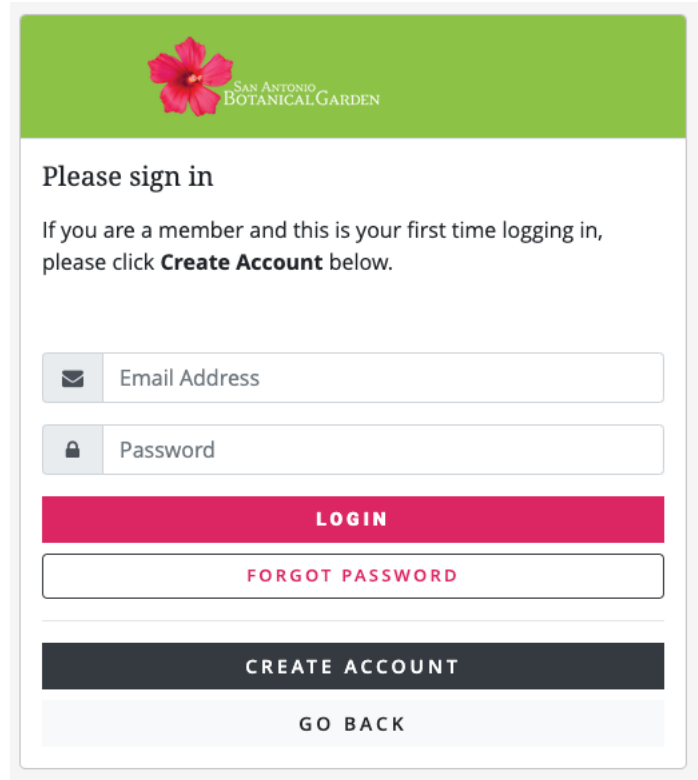


The screenshot shows the 'Create Account' dialog box at the password creation stage. It features a green checkmark icon in a circle at the top. Below the icon, the text reads 'Code Validated!'. A message follows: 'Your password should be at least 8 characters long, contain upper and lower case letters at least one number.' There are two password input fields: 'Create Password' and 'Re-Enter Password', each with a lock icon on the left. At the bottom, there is a prominent pink 'CREATE ACCOUNT AND LOGIN' button.

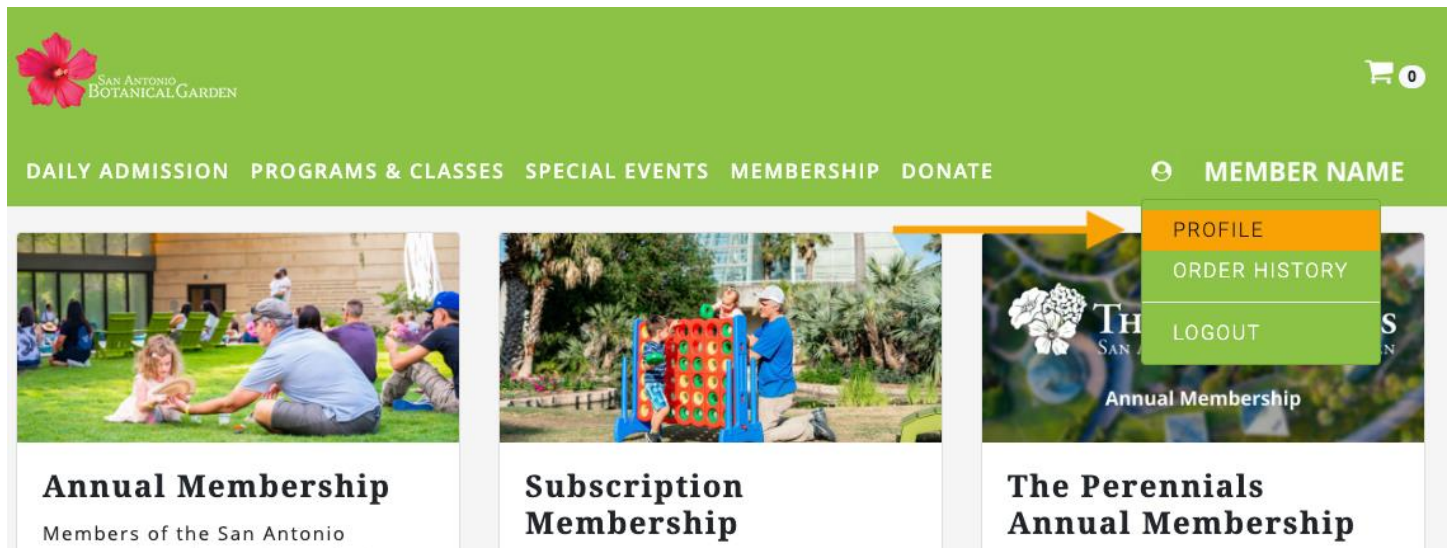
**Already created an account? Log in to your account.**

**Step 1:** On the [SABG ticket portal page](https://sabg.ticketapp.org/portal/) (<https://sabg.ticketapp.org/portal/>), go to **MY ACCOUNT** and select **LOGIN** from the drop-down menu.

**Step 2:** Enter your email address and password and click **LOGIN**. If you cannot remember your password, click **FORGOT PASSWORD** to reset your password.



**Step 3:** To view your membership information, click your name in the right side of the top menu, then select **PROFILE** from the drop-down menu. On this page, you have the ability to update contact information, view your membership level, view other members associated with your account, renew or upgrade your membership, and change your account password.



## Profile

### Member Name

ID: 8-#####

STATUS: Active

ACTIVE MEMBER

[CHANGE PASSWORD](#)Don't see your  
membership?[FIND MY  
MEMBERSHIP](#)

## Contact Info

### Email Address

example@email.com

### Mobile Phone

###-###-####

[UPDATE CONTACT INFO](#)

Memberships

Recurring Gifts



### SABG Membership

Dual  
STATUS: **Active**  
AUTO-RENEW: NoID: 8-10057539  
EXP: 12/31/2023  
TERM: 1 year[RENEWAL  
OPTIONS](#)[Members](#)

## Don't see your membership in your account?

**Step 1:** On your member profile page, click on the **FIND MY MEMBERSHIP** button on the left side.

**Step 2:** Enter your member ID (including the dash; ex. 1-234567) and click **LOCATE MEMBERSHIP**.

### Locate Membership

Please enter the Membership ID number for the membership you want to locate.

[LOCATE MEMBERSHIP](#)[CANCEL](#)

**Step 3:** If your membership is successfully located, the next screen will list the information associated with your membership. Select to receive a verification code via either SMS text or email, and select **SEND VERIFICATION CODE**. (\*If your membership could not be located, contact the Membership Manager at [membership@sabot.org](mailto:membership@sabot.org).)

## Verify Membership

We have located the following Membership information. Please choose a verification method below and we will send you a verification code to confirm your identity.

We located the following Membership:

MEMBER ID	8- #####
PROGRAM	SABG Membership
LEVEL	Dual

Please choose your name and a verification method:

Member Name (Primary Member) ▼

**EMAIL:** \*\*\*\*\*@gmail.com

**SMS:** \*\*\*\*\*7654

**SEND VERIFICATION CODE**

CANCEL

**Step 4:** In the next window, enter the Verification Code and select **SUBMIT CODE AND RESET ACCOUNT**. Your account should now be associated with your membership.

### Enter Verification Code

We have sent a Verification Code to the following contact method associated with your account. Please enter the code below to confirm your identity and reset your account.

After confirming your identity, we will reset your account to associate with the following Membership:

MEMBER ID	8- #####
PROGRAM	SABG Membership
LEVEL	Dual
PRIMARY MEMBER	Member Name

**SUBMIT CODE AND RESET ACCOUNT**

CANCEL

**Questions? Contact the Membership Manager at [membership@sabot.org](mailto:membership@sabot.org) or 210.536.1407.**