



JOB DESCRIPTION

DEPARTMENT: Horticulture	TITLE: Gardener	REPORTS TO: Horticulturist
	FULL-TIME or PART-TIME: Part-Time	EXEMPT or NON-EXEMPT: Non- Exempt

ABOUT THE SAN ANTONIO BOTANICAL GARDEN

For nearly 40 years, the San Antonio Botanical Garden has inspired people to connect with the plant world and understand the importance of plants in our lives. Recognized nationally for commitment to outstanding displays, botanical diversity, education, environmental stewardship, and experiences that connect people to the natural world, the Botanical Garden is a top San Antonio attraction that serves as a museum of plants, a tranquil escape, a living classroom, a research and conservation facility, and entertainment venue where art, architecture, music, and theater experiences come to life for more than 160,000 annual visitors. The Botanical Garden features 38 acres of nature space located deep in the heart of San Antonio. For more information, visit www.sabot.org.

SUMMARY OF RESPONSIBILITIES

Under direct supervision of the Horticulturist, the Gardener will be responsible for the planting and maintenance of the San Antonio Botanical Garden, as well as assisting with plant propagation and nursery management, as assigned. Knowledge of native southern/South Texas plants, fruits and vegetables, and maintenance for display and educational purposes in public gardens is especially desired. Knowledge of plant propagation and greenhouse experience, and irrigation is desirable. The Gardener will work closely with the Horticultural Staff to maintain displays to an industry standard. This position will require communication and teamwork, in addition to independent work in assigned area. This position is expected to work approximately 20- 25 hours per week. Weekly schedule is flexible and will include some weekends and holidays.

COMPETENCIES/SKILLS

Specifically, the Facilities Assistant will have responsibility for the following activities:

- Interact in a professional manner to provide appropriate customer service to visitors, volunteers and staff.
- Installation and maintenance of horticultural displays which would include, but is not limited to: preparing ground for planting, planting, fertilizing and conditioning soil, mulching, weed eradication, watering, mowing and edging turf.
- Assist with the germination, propagation and maintenance of plant material in the greenhouses to be used in the Garden.
- Demonstrate proper application of horticultural practices, including: fertilizing, pruning, weed control, and integrated pest management.

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QUALIFICATIONS

- Education: Associate's degree in horticulture, botany, floriculture, arboriculture, land management, biology, or related field or working towards a degree preferred.
- Experience: Preferred 2 years work experience in similar position
- Must possess or be able to obtain, within thirty days of employment, a valid class "C" Texas driver's license. NOTE: Retention of position contingent upon obtaining and maintaining required license.
- Must be able to lift up to 50 lbs., climb a ladder, use a scissor lift, bend, kneel, and squat.
- Must be able to successfully pass a criminal background check.

- Equipment including, but not limited to: hand tools, weed eater, blower, hedger, rototiller, chainsaw, bobcat, truck and trailer, etc.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of horticulture, botany, floriculture, arboriculture, or closely related fields.
- Ability to perform horticultural practices and skills; as well as irrigation repairs.
- Ability to work with staff, volunteers, and the general public.
- Written and verbal communication skills.
- Eye and appreciation for detail.
- Experience working with volunteers and the ability to train and serve as a team leader of volunteers is preferred.
- Initiative and follow-through, as well as the ability to multi-task, set priorities, and maintain a positive attitude at times of increased workload are crucial.
- Good organizational skills are required, with strong attention to details in all tasks.
- Successful candidates will also have the ability to work productively and positively in a team-oriented environment and to provide quality customer service in a professional manner. Flexibility to work occasional long hours, including weekends and evenings, is needed.

Working Conditions

1. Ability to work outdoors in all weather conditions
2. Work is most frequently performed outdoors, but may be performed in greenhouses, maintenance facilities or grounds of the Botanical Garden.
3. Expected to perform under minimum supervision and act independently within the scope of normal duties and responsibilities. Difficult or unique situations are referred to the supervisor.
4. Work will be performed in areas with frequent high levels of visitation, requiring excellent customer service and professionalism at all times while balancing the need for productivity.
5. On occasion, required to work extended hours.
6. Must have dependable transportation.

Compensation: Compensation will be commensurate with the qualifications and experience of the individual.

Application Instructions:

To apply, email a cover letter and resume to employment@sabot.org. Please add in the email subject line **Gardener**

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The San Antonio Botanical Garden is an Equal Opportunity Employer