POSITION: Education & Programs Intern    REPORTS TO: Katie Erickson, Dir. Of Programs

Internship Description
San Antonio Botanical Garden is currently seeking Environmental Education Interns. Interns will assist in developing and delivering environmental science-based educational programming to children, students, families, and adults at the garden. Candidates must be able to commit to at least 3-4 days per week between 9 am and 12 pm or 1 – 5pm, 20 hours per week minimum. These are unpaid positions.

Responsibilities:
- Aid in youth programs such as camps, outreach and tours.
- Assist in adult class programming.
- Provide tours when needed.
- Assist other departments when needed to learn all aspects of public horticulture.
- Participate in activities to aid in professional development.
- Complete group or individual intern project.
- Other duties as assigned.

Knowledge, Skills and Abilities Gained for Success:
- Essential skills for environmental education and improve their teaching technique through practice, reflection, and feedback
- Hands-on experience in the development, planning and implementation of educational programs and lesson plans for children, families, and adults
- Hands-on experience in event planning and marketing of seasonal events
- Ability to cultivate a positive learning environment for all audiences including diverse populations
- Ability to work effectively in a dynamic environment including comfort with changing tasks
- Program evaluation

Qualifications Required:
- Coursework in the field of education, teacher preparation, museum studies, environmental education, environmental science, horticulture, and biology. Basic knowledge of environmental sciences, agriculture or horticulture desirable.
- Coursework in education, child development, developmentally appropriate practice and science education is desired. Candidate should have an interest in pursuing a career in formal or informal education.
- Previous experience in working with children ages 5 to 12 years of age in an outdoor setting is desired.
- Ability to work collaboratively with a team and work effectively independent of supervision in a dynamic environment.
- Ability to work with diverse visitors, staff, and volunteers while representing the Garden in an enthusiastic, friendly, and professional manner.
- Ability to lift 50 lbs., willingness to work independently and in adverse weather conditions, and a valid driver’s license are required.

To Apply:

Schedule for Program Internships

<table>
<thead>
<tr>
<th>Program</th>
<th>Application Deadline</th>
<th>Start Date</th>
<th>End Date</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring</td>
<td>January 26</td>
<td>February 5 (Flexible)</td>
<td>May 27 (Flexible)</td>
<td>20 hrs minimum, weekdays and some weekends</td>
</tr>
<tr>
<td>Summer</td>
<td>May 28</td>
<td>June 4 (Flexible)</td>
<td>August 26 (Flexible)</td>
<td>20 hrs minimum, weekdays and some weekends</td>
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<tr>
<td>Fall</td>
<td>August 24</td>
<td>September 10 (Flexible)</td>
<td>December 16 (Flexible)</td>
<td>20 hrs minimum, weekdays and some weekends</td>
</tr>
</tbody>
</table>

Please note that these are unpaid internships. Two interns will be accepted each season.

How to Apply
Email a resume and cover letter to Katie Erickson at kerickson@sabot.org. Please, no phone calls.

A criminal history background check is required for all candidates under consideration for San Antonio Botanical Garden positions. The San Antonio Botanical Garden is an Equal Opportunity Employer with a commitment to diversity at all levels. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, age, disability or veteran status.