

POSITION: Education & Programs Intern **REPORTS TO:** Katie Erickson, Dir. Of Programs

Internship Description

San Antonio Botanical Garden is currently seeking Environmental Education Interns. Interns will assist in developing and delivering environmental science-based educational programming to children, students, families, and adults at the garden. Candidates must be able to commit to at least 3-4 days per week between 9 am and 12 pm or 1 – 5pm, 20 hours per week minimum. These are unpaid positions.

Responsibilities:

- Aid in youth programs such as camps, outreach and tours.
- Assist in adult class programming.
- Provide tours when needed.
- Assist other departments when needed to learn all aspects of public horticulture.
- Participate in activities to aid in professional development.
- Complete group or individual intern project.
- Other duties as assigned.

Knowledge, Skills and Abilities Gained for Success:

- Essential skills for environmental education and improve their teaching technique through practice, reflection, and feedback
- Hands-on experience in the development, planning and implementation of educational programs and lesson plans for children, families, and adults
- Hands-on experience in event planning and marketing of seasonal events
- Ability to cultivate a positive learning environment for all audiences including diverse populations
- Ability to work effectively in a dynamic environment including comfort with changing tasks
- Program evaluation

Qualifications Required:

- Coursework in the field of education, teacher preparation, museum studies, environmental education, environmental science, horticulture, and biology. Basic knowledge of environmental sciences, agriculture or horticulture desirable.
- Coursework in education, child development, developmentally appropriate practice and science education is desired. Candidate should have an interest in pursuing a career in formal or informal education.
- Previous experience in working with children ages 5 to 12 years of age in an outdoor setting is desired.

- Ability to work collaboratively with a team and work effectively independent of supervision in a dynamic environment.
- Ability to work with diverse visitors, staff, and volunteers while representing the Garden in an enthusiastic, friendly, and professional manner.
- Ability to lift 50 lbs., willingness to work independently and in adverse weather conditions, and a valid driver's license are required.

To Apply:

Schedule for Program Internships

Program	Application Deadline	Start Date	End Date	Availability
Spring	January 26	February 5 (Flexible)	May 27 (Flexible)	20 hrs minimum, weekdays and some weekends
Summer	May 28	June 4 (Flexible)	August 26 (Flexible)	20 hrs minimum, weekdays and some weekends
Fall	August 24	September 10 (Flexible)	December 16 (Flexible)	20 hrs minimum, weekdays and some weekends

Please note that these are unpaid internships. Two interns will be accepted each season.

How to Apply

Email a resume and cover letter to Katie Erickson at kerickson@sabot.org. Please, no phone calls.

A criminal history background check is required for all candidates under consideration for San Antonio Botanical Garden positions. The San Antonio Botanical Garden is an Equal Opportunity Employer with a commitment to diversity at all levels. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, age, disability or veteran status